



725 Route 25A Suite 3. Miller Place, NY 11764  
(631) 821-0567

## Special Event / Bridal Contract

*Dear Bride,*

Thank you for choosing Shear Extacy Salon for all your hairstyling needs. We appreciate you taking the time to make us aware of all pertinent details of your Wedding day. We are happy to help you in any way possible! The purpose of this agreement is to confirm the services being rendered for the wedding party. This agreement must be signed and all details finalized within 1 month of the Wedding date (**Wedding Date Here**). As we look forward to accommodating you and/or your party, it is required policy to collect 50% deposit upon signing this contract. The remaining amount will be collected on the day of service (Cash). We do not accept credit card payments on the day of servicing. All deposits will be refunded in full, providing the cancellation is made within 1 month of the date on the signed contract.

Any additional hair service or needs not listed in the contract would be an additional charge.  
(Hair extensions, hair pieces, lashes etc.)

### **Special Requirements for the Bride and her Wedding Party**

- Please arrive for your services on time, and at the same time
  - Please consider our guests that are scheduled after you
  - Please arrive to your appointment with **clean and dry** hair
    - Wearing a button down shirt is recommended

### **Special Requirements for Bridal Team**

- Please consider there's adequate space, lightening, electricity, tables & chairs (6)
- Give the team ample time to set up their work stations to be ready to work by 12 pm.

### **Contract / Appointment Changes**

All agreements will be made in writing. Wedding date and time, service date, time of arrival in salon/venue, estimated time of completion, and number of guests to be serviced. Any changes/additions to guests or wedding party members requesting additional services after the contract is signed **must be submitted in writing**; (no changes will be made over the telephone). Charges for -

guest requiring additional services must be paid in full on the day of service. Changes will be taken up to 1 month prior to service date. Any cancellations made less than 1 months' notice (7/3/18) will be charged to the credit card associated to this contract.

*\*Bride is responsible for collecting money from the Bridal Party\**

**Today's Date:**

Name:

Date & Time of Event/Ceremony:

Services scheduled to begin in salon at:

**COSTS:**

-Bride: Bridesmaid: Child:

Bride Up/Down Style \$\_\_\_\_\_ // (Veil included) Total:

Bridal Party Per Up/Down Style \$\_\_\_\_ x \_\_\_\_\_ Total:

Bride Makeup \_\_\_\_\_ Total: \_\_\_\_\_

Bridal Party Makeup \_\_\_\_\_ x \_\_\_\_\_ Total:

Total before Gratuity: \_\_\_\_\_

20% Gratuity *(included in price)*

**Grand Total:** \_\_\_\_\_

**50% Deposit:**            **Balance Due Day of Event:**

**I have read, understand and agree to the terms of this contract. Deposit payment is due upon submission of this document.**

\_\_\_\_\_ (Client Signature)

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Owner/Manager)

### **\*\*\*Off Premises Services**

We are happy to travel to your home or venue, if desired. Please provide us with all the information necessary to make your special day a stress free experience. All appropriate fees and expenses apply.

Date of Event :

Venue :

Start Time :

Finish Time:

Facilities Available \_\_\_\_\_ yes \_\_\_\_\_ no

Special Directions \_\_\_\_\_

Off Premise Fee: \_\_\_\_\_

Closing Salon Fee: \_\_\_\_\_